

June 1, 2011

**TOWNSHIP OF MILLSTONE**

**JUNE 1, 2011**

**AGENDA**

**Mayor Grbelja calls the meeting to order at 7:31P.M.**

**ROLL CALL:** Mayor Nancy Grbelja – present, Committeeman Dorfman – present, Committeeman Kinsey – present, Committeeman Kuczinski – present, Committeeman Masci – present. Also in attendance – Attorney – Duane Davison, Township Administrator – Phil Del Turco, Municipal Clerk – Maria Dellasala.

**STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.**  
**I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE MESSENGER PRESS, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 15, 2010.**

**RESOLUTION 11-117 AUTHORIZING THE HOLDING OF AN EXECUTIVE SESSION AT, WHICH THE PUBLIC SHALL BE EXCLUDED**

**C/Kuczinski** offered the following Resolution and moved its adoption, which was second by **C/Kinsey**.

**WHEREAS**, N.J.S.A. 10:4-13 of the Open Public Meetings Act permits the exclusion of the public from meetings of public bodies in certain circumstances which are set forth in N.J.S.A. 10:4-12(b); and

**WHEREAS**, the Township Committee of the Township of Millstone is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Millstone as follows:

1. The public shall be excluded for the discussion of any action upon the here in after specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
  - Personnel
  - Contracts

It is anticipated at this time that the above stated subject matter will be made public in approximately six months or at such time as any litigation discussed is resolved.

3. This Resolution shall take effect immediately.

**VOTE**

**AYES:** C/Dorfman, C/Kinsey, C/Kuczinski, C/Masci, M/Grbelja

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

Motion to adjourn executive session, Moved C/Masci, Second C/Kuczinski. ©

Time In 7:33pm, Time Out 7:51pm.

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**MAYOR GRBELJA CALLS THE REGULAR MEETING TO ORDER AT 8:00 P.M. FOLLOWED BY A FLAG SALUTE AND A MOMENT OF SILENCE.**

**CORRESPONDENCE:**

1. Letter received from Julie Martin – 10 Clayton Drive expressing her gratitude for the service the Millstone Township Fire Company provided on two separate occasions to her family. The response time in both cases was extremely quick and the members were courteous, helpful and professional.
2. Letter received from Superior Court Monmouth County thanking Millstone for the quick response regarding Local Dog Violations Ordinance.
3. Letter received from Senator Loretta Weinberg thanking Millstone for Resolution opposing S1351.
4. Letter to Pam D'Andrea & Irv Siet congratulating them on being nominated this year's recipients of the Community Good Neighbor Award by the Girl Scouts in Millstone Township

**ORDINANCE'S**

**ORDINANCE 11-09**

**SECOND READING** AN ORDINANCE AMENDING CHAPTER V (FEES), SECTION 5-2 (FEES FOR CHAPTER II: ADMINISTRATION), PARAGRAPH C (RECREATION REGISTRATION) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY.

**EXPLANATORY STATEMENT:** This Ordinance adds registration fee for Travel Basketball.

Affidavit of publication presented.

Mayor Grbelja opens the public hearing at 8:02 p.m.

No Public Comment.

Mayor Grbelja closes the public hearing at 8:02 p.m.

Motion to adopt on second reading, Moved C/Masci, Second C/Kinsey.

Committee Discussion: None

**VOTE**

AYES: C/Dorfman, C/Kinsey, C/Kuczinski, C/Masci, M/Grbelja

NAYS: None

ABSTAIN: None

ABSENT: None

**ORDINANCE 11-10**

**SECOND READING** AN ORDINANCE AMENDING CHAPTER V (FEES), SECTION 5-2 (FEES FOR CHAPTER II: ADMINISTRATION), PARAGRAPH C (RECREATION REGISTRATION) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY.

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**EXPLANATORY STATEMENT:** This Ordinance adds registration fee for Mommy & Me Tennis Program.

Affidavit of publication presented.

Mayor Grbelja opens the public hearing at 8:02 p.m.

No Public Comment.

Mayor Grbelja closes the public hearing at 8:02 p.m.

Motion to adopt on second reading, Moved C/Kinsey, Second C/Dorfman.

Committee Discussion: None

VOTE:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Kinsey, M/Grbelja

NAYS: None

ABSTAIN: None

ABSENT: None

### **ORDINANCE 11-11**

**FIRST READING** ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14).

**EXPLANATORY STATEMENT:** This ordinance authorizes an increase to 3.5% over the previous year's final appropriations.

Motion to adopt on first reading and authorize publication of same, Moved C/Kinsey, Second C/Masci.

Committee Discussion: None

VOTE

AYES: C/Dorfman, C/Kinsey, C/Kuczinski, C/Masci, M/Grbelja

NAYS: None

ABSTAIN: None

ABSENT: None

Second reading and Public Hearing to be held on July 6, 2011 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

### **RESOLUTION:**

11-118 Resolution: **INTRODUCTION OF THE 2011 MUNICIPAL BUDGET:**

Motion to adopt, Moved C/Kinsey, Second C/Dorfman.

Committee Discussion: Phil DelTurco updates the committee on the 2011 municipal budget and thanks C/Kinsey and CFO Annette Murphy for all their input. Phil states that in this challenging economic climate we have reduced budget appropriation by \$104,000. We have seen increases in fuel and pension costs. C/Kinsey states even though appropriations are down we have also saved through attrition. We have also seen increases in our banking costs, items that the bank has picked up in the past and now being funded through the township budget. We have cancelled old bond ordinances and

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we have held an auction to sell surplus property. We have had two very bad winters, roads have taken a beaten. We have pulled back on our road program however this year we will be re-paving Conover Road from Route 33 to Baird Road thanks to grants received in 2010 and 2011. 100% of the project dollars will come from the grants. C/Dorfman states if the residents look at their tax bills they will see it broken down as follows: County Budget, County Library Budget, District School Tax, Local Municipal, Municipal Open Space, County Health Budget and County Open Space. The only control the municipality has is the Local Municipal and Municipal Open Space which consists of 4% of the entire tax bill. C/Kinsey states that we have asked department heads to cut their budgets by 10%. Gas prices within the first 4 months of the year almost equaled last year's pricing. Once again we are paying down municipal debt. C/Masci states when we take a look at the overall budget it's a very responsible budget. The Committee, Mayor and Deputy Mayor struggle to manage efficiently. We need to educate and inform the residents on their tax bills, 75.3% is School, 14.2% is County, 4.16% is Township, 3.17% Fire, 2.6% Open Space. The employees have stepped up to the challenge of cutting each department's budget, they are doing more with less. C/Kuczinski states the Open Space Tax helps maintain the rural character of the town. It costs less to maintain open space then it does building additional housing. With open space there is no need for additional schools, open space attributes to keeping the tax rate down. Open space dollars can only be spent on open space properties, we cannot use those dollars for school purposes. C/Masci states that the residents are the one that voted on the open space tax. C/Dorfman states we do much better managing than others, every dollar we put to open space we receive matching funds from Monmouth County and the State of New Jersey. C/Kinsey states that the open space got back on track thanks to the hard work M/Grbelja put in along with volunteers when she was first elected to the Governing Body. M/Grbelja commends the open space committee especially Pat Butch, who meet with State and County Officials on our behalf to get the open space program back on track.

#### VOTE

AYES: C/Masci, C/Dorfman, C/Kinsey, C/Kuczinski, M/Grbelja  
NAYS: None  
ABSTAIN: None  
ABSENT: None

Public Hearing to be held on July 6, 2011 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, NJ 08535

**RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.**  
**ALL MATTERS LISTED UNDER ITEM "CONSENT AGENDA" ARE**  
**CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE**  
**ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE**  
**WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS**  
**DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED**  
**SEPARATELY.**

**119** Payment of vouchers

**120** Resolution authorizing the renewal of Alcohol Beverage 2011/2012 License for the Millstone Township Elks No. 2613, License No. 1332-31-005-001.

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**121** Resolution authorizing shared services agreement for Animal Control Services with Manalapan Township.

**122** Resolution establishing lien against Block 36 Lot 5, 35 Clarksburg Road.

Motion to adopt, Moved C/Kuczinski, Second C/Masci.

Committee Discussion: None

VOTE

AYES: C/Dorfman, C/Kinsey 11-120, 121, 122, C/Kuczinski, C/Masci, M/Grbelja

NAYS: None

ABSTAIN: C/Kinsey 11-119

ABSENT: None

### **TOWNSHIP COMMITTEE MINUTES:**

1. Regular Session May 4, 2011.

2. Regular Session May 18, 2011.

Motion to adopt, Moved M/Grbelja, Second C/Kuczinski.

Committee Discussion: None

VOTE

AYES: C/Dorfman, C/Kinsey, C/Kuczinski, C/Masci 5/18/11, M/Grbelja

NAYS: None

ABSTAIN: C/Masci 5/4/11

ABSENT: None

### **PRIVILEGE OF THE FLOOR:**

Mayor Grbelja opens the meeting to the public at 8:34 p.m.

No Public Comment.

Mayor Grbelja closes the meeting to the public at 8:34 p.m.

M/Grbelja states the annual clam bake will take place June 3<sup>rd</sup>. at Wagner Farm Park, there are two seating one from 1:00pm - 3:00pm the second from 3:00pm – 5:00pm. There will also be a shredding event at Wagner Farm Park June 18<sup>th</sup>. from 9:00am – 1:00pm and the Rabies Clinic will take place on June 9<sup>th</sup>. from 6:00pm – 7:00pm at the Public Works Garage, 899 Perrineville Road.

Motion to adjourn, Moved C/Kuczinski, Second C/Kinsey. © Time Out 8:37p.m.

Tapes of the meeting are available in the Municipal Clerks Office.

June 1, 2011 minutes approved at a Township Committee meeting held on July 6, 2011.

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Maria Dellasala, RMC  
Township of Millstone.